

## Progress Against Recommendations Arising from the Flood Alleviation Grants Audit

No.	Recommendation	Progress to date
1	Grant terms and conditions should be formalised between Tewkesbury Borough Council and Gloucestershire County Council.	Terms and conditions have been drafted by Gloucestershire County Council and are in the process of being agreed by all local authorities in Gloucestershire.
2	The progress reports should be enhanced to include details of the payee (i.e. Parish Council or contractor), the use of unique references for each scheme to trace expenditure within new financials, a record of the expenditure code used, details of the net and gross amounts paid for the purposes of reclaiming VAT and a record of invoices raised to GCC to reclaim the grant monies.	Enhancements as detailed have been made.
3	The progress reports should be updated on a regular basis, reconciled against the new financial system and provided to the Flood Risk Management Group.	Updates are being done on a regular basis and will be reported to the next meeting of the Flood Risk Management Group on 8 December 2014.
4	In respect of schemes being led by the County Council, regular progress reports (including financials) should be requested.	Instead of relying solely on written reports, officers from Tewkesbury Borough Council and Gloucestershire County Council are now meeting on a regular basis to discuss progress and financial standings on all projects.
5	The electronic project folders set up on the drainage drive should be kept up to date with all relevant documentation.	This is being done.
6	A review of the capital/ revenue split and cost codes used for the works should be undertaken in conjunction with Financial Services.	A review has been carried out.
7	Ownership in respect of the land where the flood alleviation works have been undertaken should be established and appropriate agreements be put in place for ongoing liability.	One Legal is now being instructed to prepare appropriate agreements when a scheme is commenced.